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Calcasieu Parish Local Emergency Planning Committee  
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## July 16, 2024 Meeting Minutes

**Members present:** Mason Lindsey (At Large), Robby Trahan (WLFD), Mark Ware (CFD), Ron Tower (At Large), Chris Vice (VFD), Brandon Walker (CFD), John Naquin (SFD), Brian Kirkwood (LCFD), Scott Kyle (LCMH), Ryan Novak (Sasol), Jared Maze (OHSEP), Sammy Shon (USCG), Greg Satterfield (LyondellBasell), Jim Rock (LAIA)

**Guests present:** Julio Galan (FYCA), Nancy Tower (Community Volunteer), William Marshall (Firestone Polymers), Jessica LeBoeuf (CPPJ), Nicole Dumas (CPPJ), Erika Fontenot (OHSEP), Amanda Butler (CPPJ), Jerry Pierrotite (SCSWLA), Tony Dietz (Providence), Liz Haran (CPPJ)

Mason opened the meeting at 10:00 am with the pledge.

Ron moved to amend the agenda to add a standing item called "Public Comment" to this agenda and all future agendas. Greg seconded the motion. It passed unanimously.

Mason asked for public comment. There was none.

Ron moved to accept the June minutes. Greg seconded the motion. It passed unanimously.

Mason presented information on the treasury report. The current balance is \$167,077.88

Ron provided a PowerPoint presentation on the PE&I Programs Report. Hard copy reports with draft spreadsheets to help move the newly formed committees forward are available for all LEPC members upon request. Electronic copies can also be provided if requested. In August the LEPC will vote to amend and or adopt the Programs outlined in the report. Ron asked that everyone review the report and be prepared to support the work moving forward.

Ron reminded the committee that the committee will need to vote on updated bylaws next month. The draft will be emailed to all members at least two weeks prior to the next meeting.

Ron then made the following motion, "Immediately following a hazardous release resulting in requested action by the community, or an incident that the LEPC believes should have resulted in community action, our secretary will send a letter to the releasing company's representative. The letter will request a detailed written report of the incident be provided to the LEPC in advance of the follow month's meeting. The report should include completing the applicable sections of the incident questionnaire spreadsheet. Additionally, the letter will request that the facility have a representative available at the following month's meeting for a public review and to answer questions from LEPC members." Greg seconded the motion by reminding the members that this is not a new rule, it is just formalizing what the committee used to do more consistently. The motion passed unanimously.

Mason informed the committee members of a Marathon Oil presentation scheduled for August 13, 2024. They will be presenting on the incident that occurred at their Garyville site. The presentation will be open to the members and other industry/responders and will be held at the West Cal Event Center. Jared moved that up to \$1,000 be expended from the LEPC funds to provide meals for attendees. Ron seconded the motion, and it passed unanimously.

The committee then reviewed the new projects list provided by Gerald Pullin.

Mason informed the committee that Dr. Wyman is working on the traffic study and is expected to have it completed in September.

Erika provided information on upcoming training events – There will be a G-0191 course on July 23, an ICS400 course on July 24-25, and a HazMat IQ Course on August 28. If you would like more information about any of these training events, please contact Erika.

Jared presented information about the recent Biolab Incident:

- Awareness of the incident began with calls to the OHSEP at around 7:00 am. The community saw a large white cloud and noticed the smell of chlorine. Although the ppm was low, a precautionary Shelter In Place was called for and issued by the OHSEP for a ¼ mile radius.
- Apparently, there was a reaction in one of the warehouse areas resulting in a release of Hydrochloric Acid (HCl)
- Additional monitoring information was not provided during this presentation.
- Notifications were made by Biolab at 8:29 am.
- The Shelter in Place was later extended to a ½ radius.
- At 10:40 am traffic was rerouted from I-10 to 2-10.
- The Coast Guard shut down some of the ship channel in the morning.
- The Shelter in Place was lifted at 11:23.
- Communication and Media team was embedded with the EOC that was set up by the OHSEP
- State Police HazMat took control of the IC after arriving on scene.
- The Westlake Lake Fire Department called for mutual aid assistance due to a concern for responding manpower and heat exhaustion.
- The WLFD and other mutual aid responders assisted with first aid. There was heat exhaustion and dehydration that they addressed.
- P66 provided an ambulance nearby as ambulance companies must stage further away from the incident.
- Biolab personnel removed the panels in the warehouse to be able to get in and stop the reaction.
- The EOC and IC went well once it was established.
- Ron shared with the Committee that Erika initiated the new incident questionnaire spreadsheet, but that additional information would be needed to complete it.
- Jared told the Committee that a request will be made to Biolab for more information to complete the spreadsheet along with their full report and to have a representative at the next LEPC meeting.

Mason told the Committee that the Tier II reports are coming in. While there are still a few outstanding, the LEPC has received 527 reports to date.

There being no further business, the meeting was adjourned at 10:47.

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