



**MINUTES**  
**Calcasieu Parish Local Planning Committee**

Mason G. Lindsay, Chairman  
 Gerald Pullin, Vice - Chairman  
 Richard J. Gremillion, Secretary/Treasurer  
 17 Fairway Dr., Lake Charles, LA 70605  
 Phone: 337-888-5885  
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January 21, 2020 – 10:00AM – 901 Lakeshore Dr. Suite 200 Lake Charles, LA 70601  
**Members in Attendance**  
**Scripted Minutes**

Atherton, Charlie - LEPC	P	Lindsay, Mason - Chairman	P	Powell, Megan – OEP Secretary	P
Daughdril, Rob - At Large Member		– At Large Member		- USCG	P
Selph, Daniel - SFD		McGuire, Richard - 911		- Media	
- CPSB		Vice, Christopher – Vinton Fire Dept	P	Ieyoub, John – City Council	
Gremillion, Dick– Treasurer		Picou, Jacques - WLFD		- Visual Media	
Mike Parent - OPH	P	Stanley, James - VFD		- At Large Member	
Murray, Keith - LCFD		Pullin, Gerald – Vice Chairman	P	-National Guard	
Matt Vezinot - CPSO	P	Gaudet, Dustin - LCPD	P	-SIEC	
Jouett, Angela - CERT		Vezina, Joe - Organized Labor	P	Conner, Mark – EMS	
Kingham, Bobby - DEQ	P	Satterfield, Greg - Industrial Rep.	P	– Industrial Rep	
LaFleur, Sean - LSP	P	Tower, Ron – Phillips 66	P	-City of Sulphur (PD)	P
- LAIA	P				

P = Present X = Absent

***Called in Absent:***

*Angela Jouett - Vacation*

***Called to order: Mason Lindsay***

***Sign in Sheet: All members sign in on the sign-in sheet***

- ***Pledge: Gerald Pullin***
- ***Make Motion to accept the minutes: Gerald Pullin***
- ***2<sup>nd</sup> Motion to accept the minutes: Mike Parent***

**I. Old Business:**

**1. Treasury Report: \$123,759.30**

**II. New Business:**

**2. Treasury Report: \$123,312.78**

**3. Information to know:**

- *Federal Grants Funding Opportunity Announcements will be coming out from FEMA Mar/Apr 2020. Other Federal grants are available please see website, <https://www.grants.gov/web/grants/home.html>*
- *If you have any questions you contact Larry Johnson with USCG*

**4. Discussion of Sasol incident:**

- *Notification to state, OHSEP, and LEPC. Public concern. System protocol followed. Time lines. What steps were taken? Could the incident be worse? Notifications?*
- *Ask Sasol to come does a presentation once the investigation is over.*
- *Marc and Cade went out to the incident, they were brought to the site and briefed that the fire was out and everything was good*
- *Mason had spoke with Scot Tyler and he said that there was a small fire but their fire brigade put it out.*
- *Proposal Made by Gerald Pullin, Request that Sasol come give us information on how it was utilized and public concerns, also notification*
- *Paul, we received a call from the School and as a precaution they had the schools Shelter in Place. That lasted about 15 minutes.*
- *Mason, will write a letter to Scot Tyler requesting to come and speak to us either next meeting in February or the following month.*

**5. Discussion of LyondellBassell 60-year anniversary:**

- *Greg Satterfield, last year they had a big party and invited back retiree and personnel from Baton Rouge. Also, recognized personnel that had been with the company for over 30 years, Greg being one of them.*
- *Second by Bobby Kingham*

**6. Risk Management:**

- *Accident-Hold public meeting within 90 days*
- *Meet and coordinate with local responders annually. Notification drill to verify emergency contact information.*
- *Responding facilities conduct and document emergency response exercises. Field exercises (10 years) Table top exercise (3 years)*
- *Entities-Manufacturers, utilities, warehouses, wholesalers, food processors ammonia retailers and gas production.*
- *December 19, 2023 plans for conducting emergency response exercises.*
- *March 15, 2021 Public meeting requirement*

- ✓ **CAER:** N/A
- ✓ **New Projects: Gerald Pullin:**
  - *Big Lake Fuels*
    - ✓ *Hope to go to the field in second quarter*
    - ✓ *Still in the works*
  - *Sabine Pass*
    - ✓ *Will plan to have a decommission cruise ship to house their people*
  - *Driftwood LNG*
    - ✓ *Mobilize in March*
    - ✓ *Hiring local contractors to do some site work.*
    - ✓ *Driftwood has bought gas well and is building their own pipeline system.*
    - ✓ *Probably won't go until the 3<sup>rd</sup> quarter*
  - *Venture/Kewit*
    - ✓ *Site is changing fast and rapidly*
    - ✓ *Is still on progressing*
  - *Port Arthur LNG*
    - ✓ *In the process of move roads, pipelines in order to get ready for the project*
  - *Cameron LNG*
    - ✓ *Train 2 is finished and has become product*
    - ✓ *Waiting for McDommett to finish train 3 and be offsite before they start with train 4 and 5*
- 7. Budget Items:** N/A
- ✓ **Marine Firefighting:** N/A
- ✓ **Drills/Exercises:**
  - *Transportation Exercise*
  - *May 5, 2020*
  - *Lake Charles Civic Center*
  - *9AM – Noon (Sign In is 8AM)*
  - *Notices will go out this week*
  - *Maritime Security (MARSEC) notification exercise*
  - *February 13<sup>th</sup>*
  - *9AM – Noon*
  - *2020 by Captain of the Port Marine Safety Unit Port Arthur, TX and Marine Safety Unit Lake Charles, LA*
- ✓ **Trainings:**
  - **CAER training**
  - *Hosted by Calcasieu Parish OHSEP*
  - *January 30, 2020*
  - *8:30AM – 11:30AM*
  - *500B N Huntington St., Sulphur, LA*
  - *Please email [jflandry@calcasieuparish.gov](mailto:jflandry@calcasieuparish.gov) to sign up*
- ✓ **Incidents:** N/A
- ✓ **Tier II:** N/A

- ✓ *LEPC Website: N/A*
- ✓ *EMS/Hospitals: N/A*

### **III. Committees:**

- 1. Right to Know: Charlie Atherton: N/A**
- 2. Public Education and Information Committee: N/A**
- 3. Hazardous Material Facilities Liaison: N/A**
- 4. Emergency Response and Resource Committee: N/A**
- 5. Hazmat Committee – Keith Murray: N/A**
- 6. CERT Team – Angela Jouett: N/A**
- 7. Membership: Joe Vezina: N/A**
- 8. SAR – Rob Daughdril: N/A**
- 9. Budget Committee – Dick Gremillion: N/A**

**[THE NEXT LEPC MEETING WILL BE TUESDAY FEBRUARY 18, 2020 @ 10AM,  
901 Lakeshore Dr. Suite 200, Lake Charles, LA 70601](#)**

***Adjourned: 11:00AM***