



MINUTES

Calcasieu Parish Local Planning Committee

Mason G. Lindsay, Chairman
 Gerald Pullin, Vice - Chairman
 Richard J. Gremillion, Secretary/Treasurer
 P.O. Drawer 1391, Lake Charles, LA 70602
 Phone: 337-721-3800
 E-mail:

Scripted Minutes

November 15, 2016 – 10:00AM – 901 Lakeshore Dr. Suite 200 Lake Charles, LA 70601

Members in Attendance

Atherton, Charlie - LEPC	P	Lindsay, Mason - Chairman	P	Powell, Megan – OEP Secretary	P
Daughdril, Rob - At Large Member	P	– At Large Member		Johnson, William - USCG	
- SFD		Martin, Robin - 911	P	Hardman, Charlie - Media	
Blevins, Stacie - CPSB		Merchant, Jerry– Volunteer Fire Dept		Ieyoub, John – City Council	
Gremillion, Dick– Treasurer	P	Picou, Jacques - WLFD		Jacobson, Andy - Visual Media	
Mike Parent - OPH		Stanley, James - VFD	P	Vacant- At Large Member	
Murray, Keith - LCFD	P	Pullin, Gerald – Vice Chairman	P	National Guard – (vacant)	
Matt Vezinot - CPSO		Carroll, Kirk - LCPD		SIEC (vacant)	
Jouett, Angela - CERT		Vezina, Joe - Organized Labor	P	Vacant - CFD	
Kingham, Bobby - DEQ		Glenn Perritt - Industrial Rep.			
LaFleur, Sean - LSP		Tower, Ron – Phillips 66			

P = Present X = Absent

Called in Absent:

Angela Jouett - Emailed

Called to order: Mason Lindsay

Sign in Sheet: All members sign in on the sign-in sheet

- ✓ *Pledge: Gerald Pullin*
- ✓ *Make Motion to accept the minutes: Gerald Pullin*
- ✓ *2nd Motion to accept the minutes: Rob Daughdril*

I. Old Business:

1. Treasury Report: \$96,151.05

- ✓ *Marine Spill Response will do a presentation for the January meeting about their facility and what they do.*

II. New Business:

2. Treasury Report: \$96,250.48

3. **Hazmat Quick Books**, Rob Daughdril, has sent the information out to the plant managers for review and waiting on any feedback or changes. If we don't get anything back, will send the information out to the safety managers
 - ✓ Rob Daughdril, The CMS – Medicare
 - ✓ Now have changes to their policies, and all agencies that receive Medicare money will be required to have a plan, and also do exercises. If they fail to do so they will not receive the funds
 - ✓ Rob Daughdril, we have been doing a lot of things at different locations, and have noticed one thing citizens don't know the steps for Shelter in Place. We should look into making it known again
 - ✓ Mason Lindsay, Glenn Perrett is over the Public Education and Training Committee, suggest we do something to get Shelter In Place out to the public
 - ✓ Get the C-Gove involved also, and also get Tammy involved too
4. **I-210 Project:**
 - ✓ Cade McLemore, no changes as of this time, same time frame of summer of 2017 as the start of the project
 - ✓ Dick Gremillion, we plan on have a tabletop exercise at the next GO Group Public Safety meeting
5. **Drills:**
 - ✓ Mason Lindsay, Glenn Perrett has found a grant that will help fund drills/exercises
 - ✓ Rob Daughdril, Had a meeting last week with some other people and came up with some recommendations
 - ✓ First, recommendation was to move everything back up so the full scale exercise will happen in the second quarter from here on out
 - ✓ Second, next year's exercise program be geared toward hazardous materials
 - ✓ Third, putting together some funding allocated for this exercise through LSU, so hope to have a good exercise program next year.
 - ✓ We will also plan to do our regular exercises as well, examples: transportation, and try to do an active shooter also. It will be a busy year. Maybe look into doing a Rail exercise
 - ✓ Doug Zettlemoyer, if anyone is looking for any training the GOHSEP website has a calendar with all the different course in the area. If anyone has any questions they can contact Doug or Rob
6. **Incidents:**
 - ✓ Rob Daughdril, We had a By-polar female that was staying at the holiday inn by the mall and law enforcement asked we do a ring down. Before sending the ring down out Rob suggested they check the mall to see if she was there, and they found her there
7. **Tier II:** N/A
8. **Training:**
9. **CAER:** N/A
10. **Nominations:**
 - ✓ Mason Lindsay, running for Chairman

- ✓ *Gerald Pullin, Vice Chairman*
- ✓ *Dick Gremillion, Secretary/Treasurer*
- ✓ *No nominations were made to the floor*
- ✓ *Charlie Atherton, Motion made to close the nominations by acclamation by the group*
- ✓ *Second by, Keith Murray*
- ✓ *Mason Lindsay, Ed Vodopivec with Citgo has expressed to be on the board, idea was to have Ed as the media and manage the website*

11. LEPC Website:

- ✓ *Rob Daughdril, Suggestion for the website is have more than one person manage it and keep it updated*
- ✓ *The most important is make sure to have content for the webpage*

III. Committees:

12. Right to Know: Charlie Atherton: N/A

13. Public Education and Information Committee: N/A

14. Hazardous Material Facilities Liaison: N/A

15. Emergency Response and Resource Committee: N/A

16. Hazmat Committee – Keith Murray –

- ✓ *The hazmat team consist of Engine 1 and Ladder 1 which is three shifts*
- ✓ *They have just finished completing a refresher course*
- ✓ *The end of this month will be sending six more guys to the State academy for another class*

17. CERT Team – Angela Jouett – N/A

18. Membership: Joe Vezina –

- ✓ *Gerald Pullin, Motion to bring Ed on the board as the Media person since it has been vacate for a while*

19. SAR – Rob Daughdril – N/A

20. Budget Committee –

- ✓ *Mason Lindsay, Budget item for Promotional items in the amount of \$5000, but we don't have to spend that much at one time. Will just have in case we need it through the year as items need to be ordered*
- ✓ *Dick Gremillion, Suggest we sponsor for the Chairman and two other personnel to attend the Hotzone conference, the cost is approximately \$1200 for each person. Budget about \$3500*
- ✓ *Fundamentals of Search and Rescue,*
- ✓ *NASAR Course Fee for 25 students cost Per \$70.00, total \$1,750.00*
- ✓ *Course Materials for 25 students cost per \$30.00 total is \$750.00*
- ✓ *Grand total of \$2,500.00*
- ✓ *Budget money for the Shelter In Place program*
- ✓ *Rob will get a budget number for the website*

**THE NEXT LEPC MEETING WILL BE January 17, 2017 TUESDAY @ 10AM,
901 Lakeshore Dr. Suite 200, Lake Charles, LA 70601**

Adjourned: 11:00AM