



# MINUTES

## Calcasieu Parish Local Planning Committee

Mason G. Lindsay, Chairman  
 Gerald Pullin, Vice - Chairman  
 Richard J. Gremillion, Secretary/Treasurer  
 1201 Ryan St., Lake Charles, LA 70601  
 Phone: 337.436.8809 Fax: 337.436.4222  
 E-mail: mlindsay@safetycouncilswla.org

### *Scripted Minutes*

March 17, 2009 – 10:00AM - 911 Hodges Street, Lake Charles, LA 70601 (EOC)

#### Members in Attendance

Atherton, Charlie - LEPC	P	Jouett , Angela - CERT	X	Rhodes, Lt. Robert - LCPD	P
Croft, Collin - USCG	P	Kingham, Bobby - DEQ	P	Richardson, P. - Organized Labor	P
Cryer , Jeremy - SERC	X	LaFleur, Sean - LSP	X	Satterfield , Greg - Basell	P
Daughdril, Rob - At Large Member	P	Lindsay, Mason - Chairman	P	Savoie, Jude - VFD	P
Dupre, Danny - SFD	X	Little, Jim – At Large Member	P	Seemion, Gary- At Large Member	P
Franklin, Ben - CPSB	P	Martin, Robin - 911	P	Trahan, Tonya – OEP Secretary	P
Gremillion , Dick– Treasurer	P	Merchant, Jerry– Transportation Rep	P	EMS (vacant)	
Griggs , Joy– DDH /OPH	X	Picou , Jacques - WLFD	X	Media Liaison (vacant)	
Hinton, Jason - LCFD	P	Porter, John (LSP-ESU Tech Superv)	P	Vacant - NG	
Johnson, Ron - CPSO	P	Pullin , Gerald – Vice Chairman	P	Visual Media (vacant)	

P = Present X = Absent

#### *Called in Absent:*

*Joy Griggs – Out-of-Town for State DHH Training in Carville.*

- a. **Called to order: 10:02 AM**
- b. **Sign in Sheet:** Members and Visitors please sign the attendance sheet
- c. **Pledge:** Mason Lindsay
- d. **Make Motion to accept the minutes:** Jerry Merchant
- e. **2<sup>nd</sup> Motion to accept the minutes:** Rob Daughdril

## II. Old Business:

- a. **Treasury Report:** \$50,581.49
- b. **CAER:** No update -  
Gene Stevens would have attended the LEPC meeting today. Due to staff meetings every Tuesday, Gene Stevens will not be attended LEPC meetings.
- c. **Marine Firefighting meeting update:** Collin Croft –
  - o Fire Fighting Conference, May 12, 2009 at Lake Charles Civic Center; (will forward information through email)
  - o Industrial Fire World, March 24-25, 2009 (Beaumont)

- d. Jason Hinton – Discussed an attempt to revive Hazmat again.
  - Needs laptop; Discussed LEPC paying for it. The cost would be \$3,200.00 plus tax.
  - Parish will follow purchasing procedures (will get 3 quotes)
  - Jerry Merchant made motion to pay for computer
  - Jim Little seconded the motion
  - Motion carried
- e. Radio re-banding-Robin Martin

### ***III. New Business:***

- a. **Treasury Report:** \$50,581.49
- b. **Rob Daughdril – Discussed TIER II**
  - Change Address on Website to 911 Hodges St.
  - Updating Information on Website
  - John Porter (State Police) discussed enforcement action for nonpaying companies.
- c. **Jason Hinton –Discussed Hazmat**
  - Chief Manuel and Dick have a meeting 3-19-09 to discuss reinvigorating Hazmat.
- d. **Paula Smith – 2009 Attendance Sheet**
  - Need excuse if not at meeting.
- e. **Dick Gremillion – Hurricane Preparedness Fair on May 30, 2009 at Prien Lake Mall (Debbie Seal – contact person)**
  - Email with more details will be sent
  - Jude Savoie made motion to buy advertising items (\$2000)
  - Rob Daughdril seconded motion
- f. **John Porter – Discussed annual LEPA Conference on May 4-7, 2009 at L’Auberge du Lac Casino Resort, Lake Charles.**
  - Agenda for Conference is on website – [www.LEPA.org](http://www.LEPA.org)
- g. **Rob Daughdril – Discussed CERT Team.**
  - Discussed exercises/trial run done on Search & Rescue
  - Raised awareness with Sheriff’s Office.
- h. **Pat Richardson – Discussed sending a letter to Westlake and Sulphur regarding representation for LEPC Meetings.**
- i. **Mason Lindsay – Opened discussion for a Pipeline seat or another Transportation Seat.**
  - Charlie Atherton made motion for Pipeline seat.
  - Ben Franklin seconded the motion.
  - Nominations will be made at next LEPC Meeting
- j. **Rob Daughdril - Discussed drills upcoming during the next month. (Airport, medical/healthcare, US Coast Guard, etc.)**
  - Discussed all drill information being emailed.

**THE NEXT LEPC MEETING WILL BE TUESDAY, April 14, 2009 AT 10AM**

***IV. Adjourned:*** 11:05 AM

-----Original Message-----

From: Collin.L.Croft@uscg.mil [mailto:Collin.L.Croft@uscg.mil]

Sent: Thursday, February 12, 2009 3:16 PM

To: Dick Gremillion; dmanuel@cityoflc.us; jgsavoie@camtel.net; Reams, Wilford CDR

Cc: Croft, Collin MSTC; Gunning, Jason LCDR; STrahan@SempraGlobal.com

Subject: marine fire fighting ics

All, I am developing a table top exercise for a marine fire fighting scenario that the Coast Guard will be hosting in May. We want to identify shortfalls with our marine firefighting task force so that we can continue to develop our plan. I am finalizing some details with George Mowbray of the Lake Charles pilots to make the scenario realistic. The scenario will involve a collision of a deep draft freight vessel carrying lumber products and a tug pushing two barges of ethyl chloride at four corners on the Calcasieu River. The collision will cause a subsequent fire and the two vessels will wind up closest to Ward 4 District 2 and Ward 3 District 2. I have drafted an ICS structure based on what I think would be involved that I would like to use during the exercise and incorporate into our plan. Please take a look at it and let me know your thoughts.

Due to the complexity of the incident I believe the unified command would consist of the Coast Guard, GOHSEP, and the vessel master for best coordination. The Ops, Planning, and Logistics Chiefs should be from the fire discipline. Finance would either be through the vessel owner or through the Coast Guard overseeing federalized funds. I would recommend CDR Reams, Dick Gremillion, and a participant from the Maritime Industry to act as the unified command. Additionally, I would like to ask that Chief Manuel act as Operations Chief and Chief Savoie act as the Planning Chief. Your participation would make this a very valuable table top exercise. I will be passing the invite on to others as we finalize some more details. I will be the facilitator for the exercise.

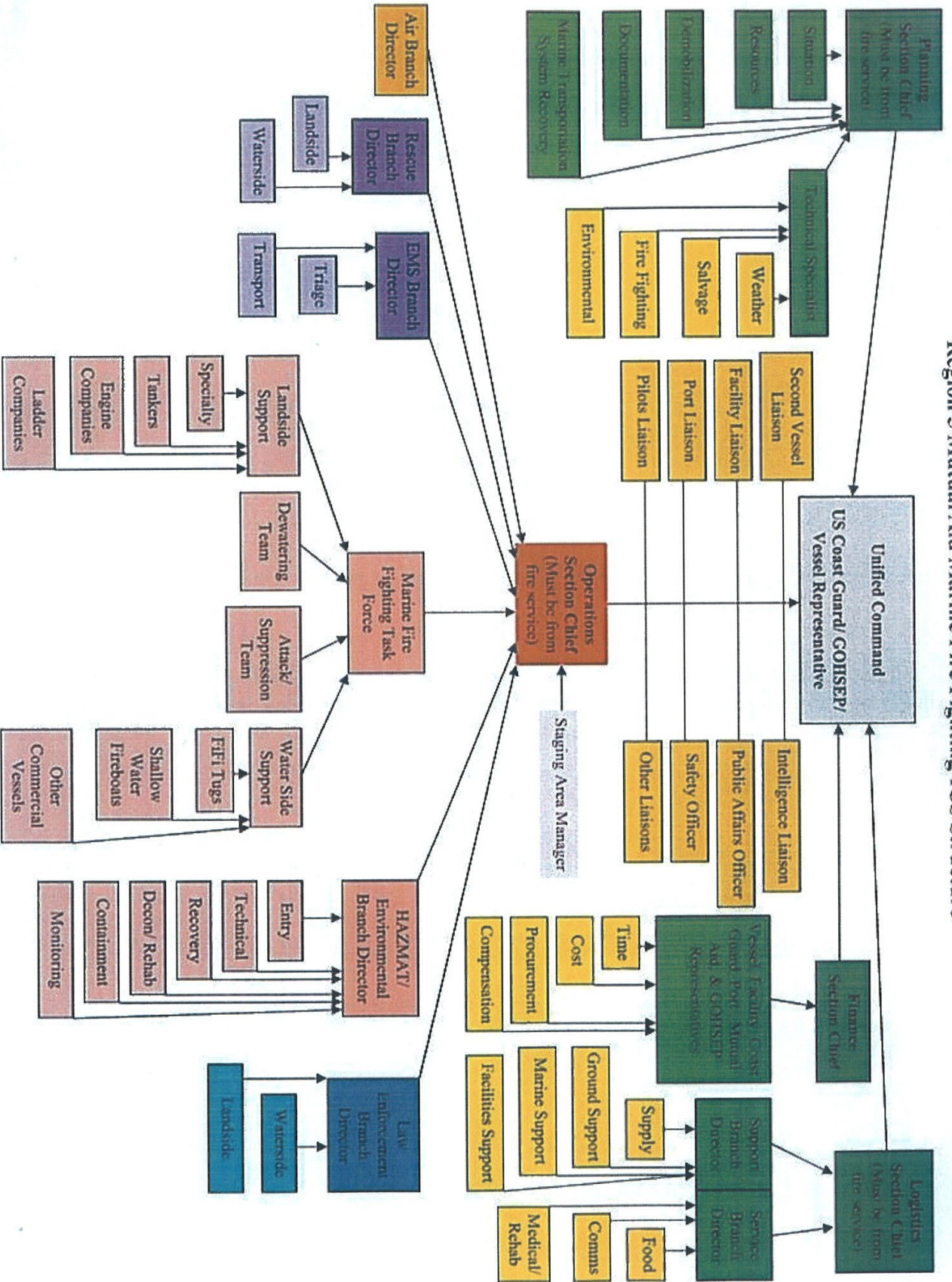
The exercise will shadow the same capabilities we currently have through mutual aid:

Firefighting rated tugs

Shallow water fire boats (Cameron Sheriffs, GOHSEP, and Citgo have small boats with fire monitors rated about 300gpm) Land based fire trucks Marine Fire Fighting Task Force (Concept phase and will be training soon) Marine Fire Fighting Specialist- (Williams Fire Services available through shipping company) HAZMAT EMS Law Enforcement

v/r MSTC Collin Croft  
Contingency Planning  
US Coast Guard  
127 W. Broad St., suite 200  
Lake Charles, LA 70601  
337-491-7813

# Region 5 Mutual Aid Marine Fire Fighting ICS Structure



ATTACHEMENT II

# Shelter In Place Week

October 19 - 23, 2009

- October 16, 2009  
S-I-P Press conference at OHSEP
- October 19, 2009  
S-I-P Presentation at several local Pre-Schools (Sites to be determined)
- October 20, 2009  
Shelter-In-Place interviews at various radio stations
- October 21, 2009  
Shelter-In-Place Drill at a Calcasieu Parish Public High School
- October 22, 2009  
Shelter-In-Place Drill at a Calcasieu Parish Private School
- October 23, 2009  
Shelter-In-Place Drill at a Calcasieu Parish Public Elementary School
- October 23, 2009  
Poster Contest at the area Junior High Schools (Principal will submit 2 posters from their school to the S-I-P Committee)
  - 1<sup>st</sup> Place - \$100.00
  - 2<sup>nd</sup> Place - \$ 50.00
  - 3<sup>rd</sup> Place - \$ 25.00